

# MINUTES

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** Nadder Hall, Weaveland Road, Tisbury, SP3 6HJ  
**Date:** 21 April 2010  
**Start Time:** 19:00  
**Finish Time:** 21:30

---

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Bridget Wayman (Chairman), Cllr Jose Green (Vice Chairman),  
Cllr Richard Beattie, Cllr Tony Deane, Cllr George Jeans

Cllr Toby Sturgis, Cabinet Member for Waste, Environment and Property

### **Wiltshire Council Officers**

Richard Munro, Community Area Manager  
Lisa Moore, Democratic Services Officer  
Kevin Sweeney, Senior Manager – Operations and Staffing (Youth Services)  
Jaki Farrell, Youth and Community Worker

### **Town and Parish Councillors**

Bishopstone Parish Council – T Long and J Thompson  
Chilmark Parish Council – P Boyles  
Dinton Parish Council – C Smith and D Kerley  
Donhead St. Mary Parish Council – J Barnes and J Pendrill  
Hindon Parish Council – J Robinson  
Mere Parish Council – R Coward  
Sutton Mandeville Parish Council - W Brooks  
Swallowcliffe Parish Council – G Ewer  
Teffont Parish Council – R Long-Fox and Z Faulkner

Tisbury Parish Council – J Amos, D Carrole, F Corp, P Duffy and S Harry  
West Tisbury Parish Council – I Lacey and R Platts  
Wilton Town Council – P Matthews

**Partners**

Wiltshire Police - Inspector David Minty and DC Andy Rogers  
TAPCAP – N Knowles and M Neal  
Wiltshire Libraries – Hilary Glyde

**Members of Public in Attendance: 13**

**Total in attendance: 49**

---

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the South West Wiltshire Area Board and introduced Councillor Toby Sturgis, Cabinet member for Waste, Environment and Property.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Graham Hogg, Service Director</li> <li>• Eric Mitchell, Mere Parish Council</li> </ul>	
3.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
4.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the previous meeting were agreed a correct record and signed by the Chairman subject to the following changes:</b></p> <p><b>A correction to those listed in attendance, the Parish representative for Burcombe Without was N Lefroy, and for Bowerchalke it was R Weaver.</b></p> <p>The contact telephone numbers for Clarence (Highways reporting hotline) were highlighted, as follows:</p> <p>From a landline – 0800 23 23 23  From a mobile phone – 01225 77 72 34</p>	Lisa Moore
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman informed the Board that at the end of the financial year, Jane Scott, the Leader of the Council, had announced that extra funds had been made available for distribution through Area Boards. The total amounts of funding to be divided among the eighteen Area Boards are detailed below:</p> <ul style="list-style-type: none"> <li>• £100,000 – to help young people access services available</li> </ul>	

- to them
- £250,000 – for improvements to local highways
- £100,000 - for improvements to street lighting

The funds available to the South West Wiltshire Area Board would be based on there being three community areas.

The Chairman drew attention to the consultation papers which were attached to the agenda and urged anyone who had a particular interest in any of them to participate in the consultation exercises. The consultation papers were:

- **Gypsy and Traveller Consultation**  
Wiltshire Council was in the early stages of finding land for gypsy and traveller sites. Information would be available from the end of April on the Council's website ([www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)) and in libraries and Council offices. A number of drop in events were also planned – details were available on page 15 of the agenda.
- **Consultation on Services to Children with Special Educational Needs**  
The Council was in the process of consulting on the provision of services to Children with Special Educational Needs. Details were available on page 17 of the agenda and on the Council's website.
- **Contaminated Land Strategy for Wiltshire**  
The Council was in the process of consulting on the above document. Details were available on page 19 of the agenda and on the Council's website.
- **Air Quality Strategy for Wiltshire**  
The Council was in the process of consulting on the above strategy. Details were available on page 21 of the agenda and on the Council's website.

Councillor Toby Sturgis explained the process behind the Gypsy and Traveller consultation, and urged anyone who was interested to attend the meeting due to be held on Thursday 13 May 2010, from 4.00pm – 8.00pm at City Hall, Salisbury.

A discussion then ensued; one of the points raised was that half a mile outside of Wiltshire, Dorset County Council were planning a Gypsy and Traveller site which had not been detailed on the map (on display at the meeting). Councillor Sturgis informed the Board that Wiltshire Council had written to neighbouring authorities, and that sites planned around the borders of Wiltshire would be taken into account.

	<p><u>Reducing Street Lighting</u></p> <p>Also discussed was the public consultation on whether to dim or turn off certain street lights within the community. Richard Munro, Community Area Manager agreed to write to parish councils and relevant stakeholders to invite comments.</p> <p><b><u>Decision</u></b>  <b>The Board agreed that Richard Munro would liaise with all concerned to produce a list of street lights for consideration in the dimming/switching-off project.</b></p> <p><u>Wilton Middle School Update</u></p> <p>Councillor Richard Beattie gave an update on recent developments at the Wilton Middle School site, informing the Board that part of the site had recently been sold to the Plymouth Brethren, whilst the southern part of the site would be used for a youth centre.</p> <p>Benefits of the move would include:</p> <ul style="list-style-type: none"> <li>• The vandalism to the empty building in Wilton would stop.</li> <li>• Wilton would have a youth centre.</li> <li>• Minor road improvements would take place.</li> </ul> <p>The consequence of the Plymouth Brethren relocating to Wilton was that they would move out of the school at Tisbury, leaving the building vacant. The Chairman informed the Board that she had been asked by Councillor Jane Scott (Leader) and the Planning Department to put together a scheme for the development of the building.</p> <p><u>Youth Worker Staffing Allocations</u></p> <p>Kevin Sweeny, Senior Manager – Operations and Staffing (Youth Services), explained that Wiltshire Council had recently looked at how youth work was funded, and ascertained that some areas were receiving more than others, but that rural areas were receiving less.</p> <p>It had been established that for every community area there should be a set entitlement to core funding. From 1 April 2010, budgets had been set which would fund additional hours of youth development work/support. The combined three community areas within the South West Wiltshire Area Board would receive 75 additional hours per week.</p>	<p><b>Richard Munro</b></p>
--	---	-----------------------------

	<p>Although funds were available, changes would not take effect immediately, as it would take time to arrange people to cover the additional hours.</p> <p>Jaki Farrell, Youth and Community Worker for the areas informed the Board that as a result of the forthcoming extra hours of support, she had begun to work in the more rural areas to drum up interest amongst the young people. Some consultation work for the young people had been planned to establish how best to use the additional support.</p>	
6.	<p><u>Police Protective Services</u></p> <p>DC Andy Rogers, from the Vulnerable Adult Unit, Wiltshire Police, gave a presentation on Public Protection Services, and outlined the remit of the service, listing the sections within it, these were:</p> <ul style="list-style-type: none"> <li>• Major Crime</li> <li>• Special Branch</li> <li>• Economic Crime</li> <li>• Public Order</li> <li>• Civil Contingencies</li> <li>• Critical Incidents</li> <li>• Organised Crime</li> <li>• Public Protection</li> <li>• Forensic Department</li> <li>• Operations</li> </ul> <p>DC Rogers added that by working as a team his unit dealt with over 2000 cases involving vulnerable adults per year.</p> <p>Inspector David Minty explained that the purpose of the presentation was to show local people what services were available, and what work was going on behind the scenes within the special units within the police force.</p>	
7.	<p><u>Tisbury Parking Project</u></p> <p>Ione Lacey gave an update to the Board on the interim findings of the working group. Some of the points raised were:</p> <ul style="list-style-type: none"> <li>• Group were to find a sponsor to fund further work</li> <li>• Improve parking near the railway station</li> <li>• Form a local traffic group</li> <li>• Look into buying Johnsons field opposite the railway station</li> </ul>	

	<ul style="list-style-type: none"> <li>• Improve communications with South West Trains</li> <li>• South West Trains forecast a 25-35% in growth over ten years (from 2006)</li> <li>• Growth would lead to the requirement of an extra 30-40 car park spaces</li> </ul> <p>After discussion, several people suggested that South West Trains should be responsible for funding a project to increase the number of car parking spaces, as it was their problem.</p> <p>One suggestion, once funding had been sought, was to create a car park with a barrier which would divide the car park, with a fee for the spaces at the front and free spaces beyond the barrier, which would be raised after the early morning commuters had travelled to work.</p>	
8.	<p><u>Community Area Grants</u></p> <p>The Board considered five grant applications for funding under the Community Area Grant Scheme. The Chairman allowed applicants present to speak in support of their application and invited comments from the public.</p> <p>After discussion the Board voted on each application.</p> <p><b><u>Decision</u></b>  <b>Donhead St Mary Parish Council was awarded £5,000 towards their project to refurbish the Tennis Courts/Multi Use area.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2010/11 and would improve the sports facilities for the community.</i></b></p> <p><b><u>Decision</u></b>  <b>West Knoyle Parish Council was awarded £4,000 towards their project to purchase and install Play Equipment in an existing play area.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2010/11 and would improve the play facilities for the community.</i></b></p> <p>The Chairman Councillor Bridget Wayman abstained from voting for this application as she lived there.</p> <p><b><u>Decision</u></b>  <b>The application from Tisbury Bowls Club was approved and the project granted £1,465, but it was agreed that the grant</b></p>	Richard Munro

	<p>money be paid to Tisbury Parish Council, instead of the applicant.</p> <p><b><u>Reason</u></b>  <i>If Tisbury Parish Council were awarded the money, they could apply for planning permission at the Parish Councils' reduced fee rate, and could work with the Bowls Club to oversee the works to the Clubhouse. The application met the Community Area Grant Criteria for 2010/11.</i></p> <p><b><u>Decision</u></b>  The application from Zeals Village Design Statement (VDS) Working Party was refused.</p> <p><b><u>Reason</u></b>  <i>The Board felt that as other Parishes had already funded their own VDS, the applicant should do the same.</i></p> <p><b><u>Decision</u></b>  Hindon Village Hall was awarded £2,570 towards their project to upgrade the Village Hall Lighting.</p> <p><b><u>Reason</u></b>  <i>The application met the Community Area Grant Criteria for 2010/11 and would be of benefit to a wide range of people in the community.</i></p> <p>Councillor Jose Green abstained from voting on this application as she had a query relating to the financial figures which could not be answered at the meeting.</p>	
9.	<p><u>Updates from Community Area Partnerships</u></p> <p>Richard Munro, Community Area Manager explained that the representatives from SW7CAP (Mere) and WilCAP were both unable to attend the meeting. He agreed to get together with them at some point after the meeting to draw up report papers for the next Area Board meeting.</p> <p>Nigel Knowles, Chairman of TAPCAP gave an update, explaining that a revised budget plan had been produced, which took into account the under-spend of the previous financial year, but that there had not been time to circulate the revised document to Councillors in advance of the meeting.</p> <p>Plans for 2010/11 included:</p> <ul style="list-style-type: none"> <li>• Assistance to the Area Board with the production of a Community Area Plan</li> <li>• To create a first draft of the Community Area Plan</li> <li>• Recruit an administrator for TAPCAP, to act on the same</li> </ul>	



	<p>level as a parish clerk</p> <ul style="list-style-type: none"> <li>• To seek outside funding</li> <li>• To recruit volunteers to assist, and join TAPCAP</li> </ul> <p>Councillor Tony Deane advised the Board that as he had not been able to study the document prior to the meeting, he felt that a deferral on awarding any further funds would be appropriate before he could make his decision.</p> <p>The Board then discussed the option for deferral.</p> <p><b><u>Decision</u></b>  <b>The Board agreed to defer TAPCAP's request for funding until the next meeting of the Area Board, to allow Councillors time to consider the revised documents fully.</b></p>	<b>Richard Munro</b>
<p>10.</p>	<p><u>Updates on Issues</u></p> <p>Richard Munro, Community Area Manager informed the Board that a list of all current issues could be found in the agenda packs. For further information people were advised to go online where they could track the progress of the current issues, or report new ones.</p> <p><a href="http://www.wiltshire.gov.uk/areaboards/southwestwiltshireareaboard.htm">http://www.wiltshire.gov.uk/areaboards/southwestwiltshireareaboard.htm</a></p>	
<p>11.</p>	<p><u>Forward Plan</u></p> <p>The Board were asked to note the forward plan attached to the agenda. People were informed that they could contact the Community Area Manager, if they had a specific item to be considered on a future agenda. He would then liaise with the Chairman to see if it would be possible to include these items.</p> <p><b><u>Decision</u></b>  <b>The Area Board noted the forward plan.</b></p>	
<p>12.</p>	<p><u>Any Other Questions</u></p> <p>The Chairman invited any other questions from those present. These were:</p> <ol style="list-style-type: none"> <li>1. Dinton Parish Councillor Charles Smith informed the Board that at the east end of Dinton, where the new houses had been built, a pedestrian refuge had been installed on the road. It had been established that a number of vehicles had been travelling through on the wrong side of the road, and at</li> </ol>	



	<p>3. Inspector David Minty, Wiltshire Police gave an update to the Board. Points covered were:</p> <ul style="list-style-type: none"> <li>• At the end of the financial year, reported crime in Mere was up by 8 and down by 31 in Tisbury. Reported crimes in Wilton were down by 130.</li> <li>• Burglaries were down across the whole area, but prevention was the key to keeping burglary figures to a minimum.</li> <li>• Two people had been caught in connection with the post office burglaries and were currently out on bail, pending further evidence gathering.</li> </ul> <p>Inspector Minty thanked the local people and groups like the Neighbourhood watch for their assistance in reporting crime, and he thanked PC Andy Fell as he was the officer who had caught the two suspects in connection with the post office burglaries.</p> <p>Inspector Minty urged people to spread the word that over the summer valuables should not be left in vehicles whilst unattended, especially at beauty spots, as it could attract criminals.</p>	
13.	<p><u>Future Meeting Dates, Evaluation and Close:</u></p> <p>The next meeting of the South West Wiltshire Area Board will be held on Wednesday 23 June 2010.</p> <p>Future Meeting Dates:</p> <ul style="list-style-type: none"> <li>• Wednesday 23 June 2010, 7.00pm at South Newton and Great Wishford Village Hall.</li> <li>• Wednesday 25 August 2010, 7.00pm at East Knoyle Village Hall.</li> <li>• Wednesday 13 October 2010, 7.00pm at The New Remembrance Hall, Charlton.</li> </ul>	